

eASYJOB[®]
protonic[®] SOFTWARE



New easyjob Features

User Manual

The development of our software components as well as the documentation has been done with great care. The individual program functions are constantly checked through our Quality Assurance Process. However, errors can still occur.

The instructions in this manual are for informational purposes only and are subject to change. Protonic Software GmbH assumes no liability. The software described in this manual requires a license.

The individual functions are described using screenshots. Depending on your easyjob license, operating system or Office version, the functions and screenshots you have in your environment may differ from this manual or may only be available in later versions.

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INTRODUCTION

Important: Documentation
information and setup



Important notice

This manual will help you get started with the easyjob rental software.

The development of the easyjob rental software as well as the documentation has been done with great care. The individual program functions are constantly checked through our Quality Assurance Process. However, errors can still occur.

Main Office

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<http://www.protonic-software.com>

Support

You can find more information about the support options on-line at <http://www.protonic-software.com/de/service>.

In addition, there is a support forum where you can exchange information with other users. The support forum can be found at <http://forum.protonic-software.com>

Training

We offer customized training programs for the following extensive topics.

To learn more, please visit our website or contact our sales office.

How to use this manual

This document uses the following standards

Functions that require a license

Individual program functions are made available in your easyjob environment based on your license. This may concern individual program functions or entire modules.

Functions that are only available in individual modules are marked with minimum-edition symbols *s*, *m*, *l* or *x*. Some functions are limited in easyjob S. There is no indication of this. You can find the limitations in the version comparison matrix on our website.

Functions that are only available by subscription are marked with the symbol **.

For example:

<i>l</i>	The function is only available in easyjob L and easyjob XL
<i>l \</i>	The function is only available in easyjob L and XL with a current subscription.

Reference to other chapters

References to other chapters and sections are underlined and displayed in orange.

For example: See section Error! Unknown switch argument.

Buttons and easyjob terminology

Buttons, easyjob terminology, system messages etc. are displayed in *Italics* or with buttons.

Example 1: Click on the **Help** button.

Work steps, actions and menu paths

Individual work steps, actions or menu steps are separated from each other by the symbol "p".

For example: easyjob Menu p **View** p **Monthly Overview**.

Important information

Important information is highlighted in orange and presented with a light bulb.











For example:

This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important. This information is important.



Special keys

Special keys are represented with the following symbols:

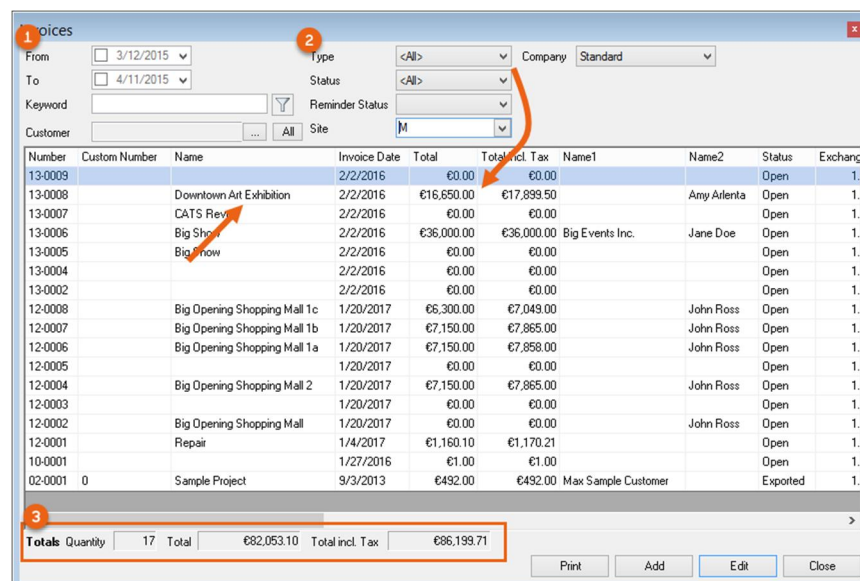
	Windows key
	Tabulator key
	Arrow keys
	Return key
	Context Menu key
	Escape key
	Function key 1
	Control key. Keep the control key pressed down and press the A button.
	Alt key. Keep the Alt key pressed down and also press the H button
	Delete key

Screenshot explanations

The screenshots will be explained using numbers ! " \$ and arrows → .

The navigation path in the forms will be specified using curved orange arrows ↪ .

Screenshot highlights will be marked with orange frames.



The screenshot shows the 'Invoices' window with the following data:

Number	Custom Number	Name	Invoice Date	Total	Total incl. Tax	Name1	Name2	Status	Exchange
13-0009			2/2/2016	€0.00	€0.00			Open	1.
13-0008		Downtown Art Exhibition	2/2/2016	€16,650.00	€17,899.50		Amy Adenta	Open	1.
13-0007		CATS Rev	2/2/2016	€0.00	€0.00			Open	1.
13-0006		Big Show	2/2/2016	€36,000.00	€36,000.00	Big Events Inc.	Jane Doe	Open	1.
13-0005		Big Show	2/2/2016	€0.00	€0.00			Open	1.
13-0004			2/2/2016	€0.00	€0.00			Open	1.
13-0002			2/2/2016	€0.00	€0.00			Open	1.
12-0008		Big Opening Shopping Mall 1c	1/20/2017	€6,300.00	€7,049.00		John Ross	Open	1.
12-0007		Big Opening Shopping Mall 1b	1/20/2017	€7,150.00	€7,865.00		John Ross	Open	1.
12-0006		Big Opening Shopping Mall 1a	1/20/2017	€7,150.00	€7,865.00		John Ross	Open	1.
12-0005			1/20/2017	€0.00	€0.00			Open	1.
12-0004		Big Opening Shopping Mall 2	1/20/2017	€7,150.00	€7,865.00		John Ross	Open	1.
12-0003			1/20/2017	€0.00	€0.00			Open	1.
12-0002		Big Opening Shopping Mall	1/20/2017	€0.00	€0.00		John Ross	Open	1.
12-0001		Repair	1/4/2017	€1,160.10	€1,170.21			Open	1.
10-0001			1/27/2016	€1.00	€1.00			Open	1.
02-0001	0	Sample Project	9/3/2013	€492.00	€492.00	Max Sample Customer		Exported	1.
Totals				Quantity 17	Total €82,053.10	Total incl. Tax €86,199.71			

Additional Documentation

In order to make it easier to become acquainted with and consult the easyjob documentation, we have divided it into multiple sections.

You can find an overview of all documentation on the following website.

<http://www.protonic-software.com/downloads>

Removed program features

The following program features were removed as a result of new technologies.

- Support for Windows XP, Windows Server 2003 and Windows Server 2003 R2

Incomplete program functions

The following program functions are not available as of the official release date and will be made available with future updates (also without a current subscription).

1. New Business Information Center with the possibility to create or subscribe to your own reports and defined user rights
2. Redesign of sales orders. The sales orders will be tracked as a project.
3. The Mobile Phone and WebApp are still being fully revised and optimized for different end devices.

OPERATION AND PROVISION

To make operation and provision easier for you, we have improved distribution, integrated a new version of the report designer and introduced many new user rights.

General

The login dialog displays the login name

Instead of the login name, the login dialog displays the user name.

Improved view settings for graphical views

The editor for defining the graphical views has been revised and a few new variables are available.

New user rights

The user rights have been expanded. Some of the rights are only available in connection with the respective module.

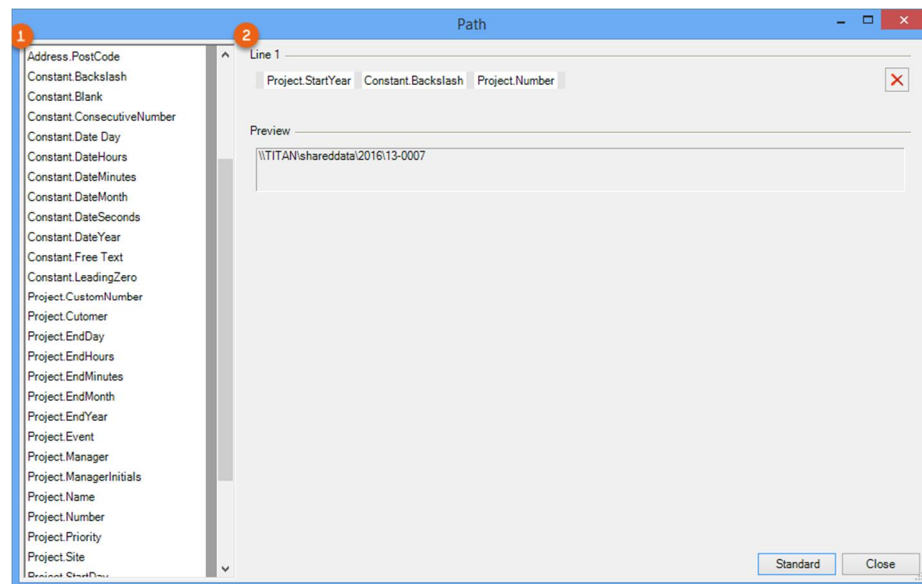
The following new user rights are available:

- Master Data
 - o Change item
 - o Disable item
 - o Change address
 - o Disable address
 - o Edit events
 - o View disabled items
 - o View disabled addresses
- Job/Project
 - o Edit inventory planning in tentative proposals
 - o Edit inventory planning in proposals
 - o Edit calculation basis
 - o View purchase invoices
 - o Job not to be invoiced
- Resources
 - o Assign resources to staff
 - o Assign resources to vehicles
 - o Assign resources to generic resources
 - o Edit resource status
 - o Edit work time relevant resource status
- WebApp
 - o Authorize project
 - o Permit login
- Multi-language/multi-currency
 - o Language list editor
 - o Edit currency

Installation and configuration

Freely configurable document path setup

The document storage path can be setup as required using various variables ! " .



Document path settings for vehicles

The path settings for vehicle document attachments can be customized.

Compatibility with Windows 10 and Windows Server 2016

easyjob 6 already supports the upcoming Windows 10 and Windows Server 2016 operating systems.

Server installation with SQL Server 2012 and support for SQL Server 2014

SQL Server 2012 Express is now installed with the server installation. In addition, Version 2014 is also supported for already existing SQL-Servers.

Automated easyjob Installation

The InstallUtil tool can be used to install easyjob for quick distribution on new computers. The requirement for this is that Version 4.5 of .net Framework is already installed in the computer.

The following retrieval parameters `InstallUtil.exe /InstallClient /ConnectionSettings \\easyjobserver\\ej6data\\ConnectionSettings.xml` can be used to perform the distribution via a login script, for example. The currently released easyjob Update will then be installed and the connection to the server will be created.

Display of new functions for the user

When the program starts, the easyjob User is displayed the new easyjob program functions since the last update.

Print and report design

New version of the List&Label report generator

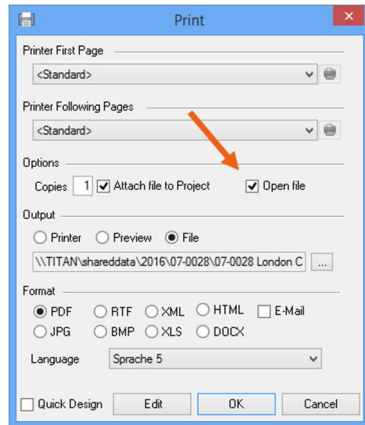
The new Version 11 of the List&Label report designer has been updated regarding format copying (font, color, background and alignment), support for high-resolution displays, as well as the new object `Checkbox`.

Quick Design

To customize the report design faster, you can start from the print dialogue of the Quick Design mode. As only variables and fields that can be used are made available, the designer opens much faster.

Opening the output file from the print dialog

The output files can be opened directly from the print dialog.



Initialize export names with default values

In the previous version it was not possible to automatically assign the output names of the exports. With the variable editor, the file name can be initialized with default values based on various job and project based variables. With the backslash variables the same report can be stored in sub-folders depending on the variables.

New data sources for event-based item lists **XL**

A new data source is available in order to output event-based item lists.

MASTER DATA

Item Master Data

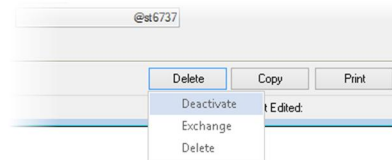
Order types via e-mail, telephone, etc. can be edited in the master data.

Checking item custom numbers for duplicates

The double entry of custom numbers is prevented with the program setting **Custom number check**.

Deactivating items **XL**

When items are deactivated, the item remains in old workshop activities, but can no longer be booked in new workshop activities.



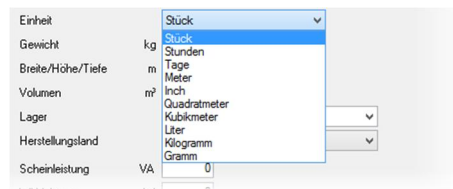
This function can be used in combination with the exchange function.

A user right is required to edit the deactivated item, and it can be redisplayed in the item list for editing via a switch.

Number	Custom Number	Name	Inventory	Rental Inventory	Sub Category
10000289.00	0	DMK-XLR-3 5'	645	645	Cable
1000030.00		DMK-XLR-3 50'	198	198	Cable
1007724.00	0	Drive Rack Master	5		5 Amplifier
1007713.00		Drive Rack Meyer A	1		1 Amplifier
1007626.00		Drive Rack Meyer B	2		2 Amplifier
1007639.00		Drive Rack Meyer Monitoramping	2		2 Amplifier
1007727.00	0	Drive Rack Slave	2		2 Amplifier
1000143.00	3abc	Dynacord Powermate 1000, 2 x 500W	2		2 Mixing Console

Item units

The unit is defined for each item.



The units are displayed in a column in the Bill of Items and transferred as a field in the Report Designer.

Additional units can be provided by the support team.

Field transport volumes

The transport volumes of the item are now calculated using a dedicated transport volume field. The existing dimensions are calculated in the volume field and can be manually adjusted. When an item is being created, the volumes are precalculated based on the dimensions.

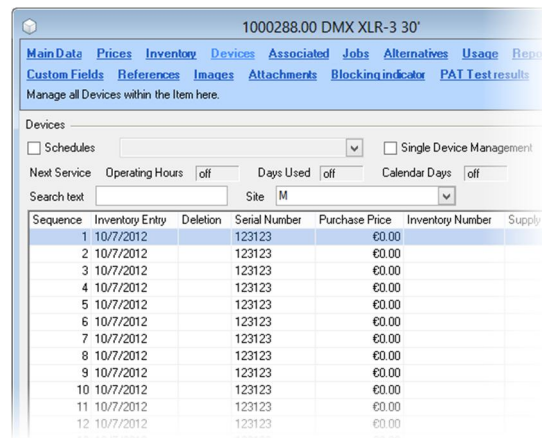
The Minimum Rental Price Wizard stores settings

The Minimum Rental Price Wizard stores the variables for calculating the price. If performed again, the values do not need to be re-entered.

This also makes it possible in the future to compare the planned values with the actual values.

Sequential number in the device

A sequential number is assigned to devices to identify them faster. The sequential number for every item starts with 1.

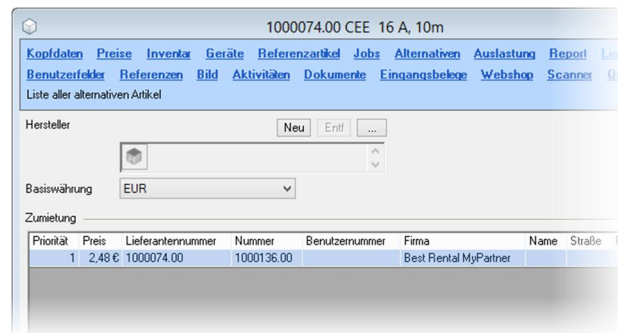


Sequence	Inventory Entry	Deletion	Serial Number	Purchase Price	Inventory Number	Supply
1	10/7/2012		123123	€0.00		
2	10/7/2012		123123	€0.00		
3	10/7/2012		123123	€0.00		
4	10/7/2012		123123	€0.00		
5	10/7/2012		123123	€0.00		
6	10/7/2012		123123	€0.00		
7	10/7/2012		123123	€0.00		
8	10/7/2012		123123	€0.00		
9	10/7/2012		123123	€0.00		
10	10/7/2012		123123	€0.00		
11	10/7/2012		123123	€0.00		
12	10/7/2012		123123	€0.00		

The sequential number is displayed in the Bill of Items and is available as a field and variable in the Report Designer in order to print it, for example, on a barcode label or return note.

Manufacturer in the item

The item supplier management has been expanded to include the manufacturer.



Priorität	Preis	Lieferantennummer	Nummer	Benutzernummer	Firma	Name	Straße	PLZ
1	2.48 €	1000074.00	1000136.00		Best Rental MyPartner			

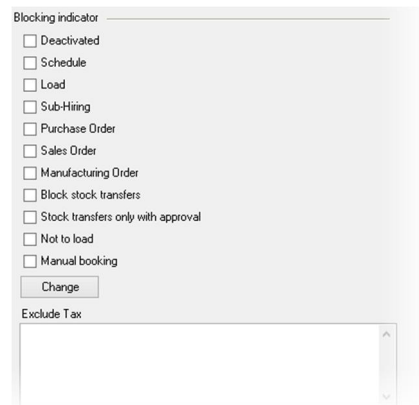
Do not book item manually block indicator **XL**

With the new block indicator **Do not book item manually** it is possible to ensure, for example, that an item will only be automatically booked in combination with a main item.

Block indicator log and reason for the block **XL**

When changing block indicators, a log entry is made for the item and a comment field is provided for entering the reason .

In addition, new manual booking and not to be loaded block indicators have been added.



Inventory

Some inventory details have been improved. For devices, the current job is displayed and the number count filled with 1. In addition, the device sequential number is provided in an additional column.

Price Lists

A reference column can be selected in addition to the item prices. This makes it possible, for example, to provide customers with special price agreements with their own numbers on the invoice.

Address Master Data

Main contact in the address

For improved structuring, all contact-related information, such as first name, last name, private phone, birthday, etc. are moved from the address to the contact.

A main contact ! can be assigned to each address and directly opened " .

The contact has been expanded with fields for the passport, ID and vehicle license plate.



Note regarding data migration:

When migrating data from easyjob 5 to easyjob 6, a new contact is created using the first name and last name and assigned as the main contact and the contact related data is moved from the address to the contact.

If the contact with the first name and last name already exists, the fields in the contact will be taken from the address.

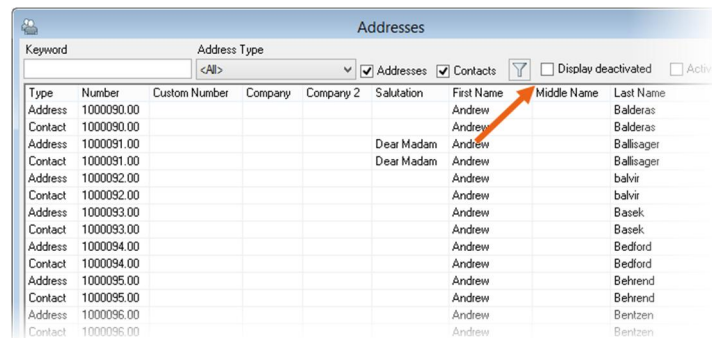
Deactivating addresses (CRM required)

When addresses are deactivated, the address remains in old workshop activities, but can no longer be used in new workshop activities.

This function can be used in combination with the exchange function.

New easyjob Features - Master Data

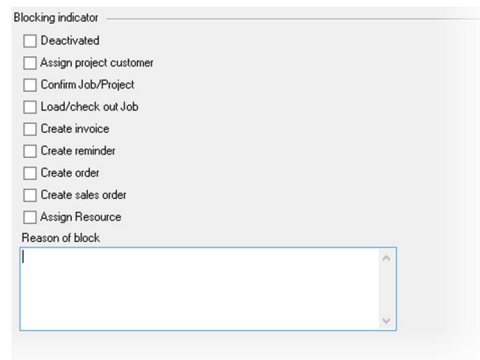
A user right is required to edit the deactivated address, and it can be redisplayed in the address list for editing via a switch.



Type	Number	Custom Number	Company	Company 2	Salutation	First Name	Middle Name	Last Name
Address	1000090.00					Andrew		Balderas
Contact	1000090.00					Andrew		Balderas
Address	1000091.00				Dear Madam	Andrew		Ballsager
Contact	1000091.00				Dear Madam	Andrew		Ballsager
Address	1000092.00					Andrew		balvir
Contact	1000092.00					Andrew		balvir
Address	1000093.00					Andrew		Basek
Contact	1000093.00					Andrew		Basek
Address	1000094.00					Andrew		Bedford
Contact	1000094.00					Andrew		Bedford
Address	1000095.00					Andrew		Behrend
Contact	1000095.00					Andrew		Behrend
Address	1000096.00					Andrew		Benitzen
Contact	1000096.00					Andrew		Benitzen

Block indicator log and reason for the block (CRM)

When changing block indicators, a log entry is made for the address and a comment field is provided for entering the reason.



Blocking indicator

- ☐ Deactivated
- ☐ Assign project customer
- ☐ Confirm Job/Project
- ☐ Load/check out Job
- ☐ Create invoice
- ☐ Create reminder
- ☐ Create order
- ☐ Create sales order
- ☐ Assign Resource

Reason of block:

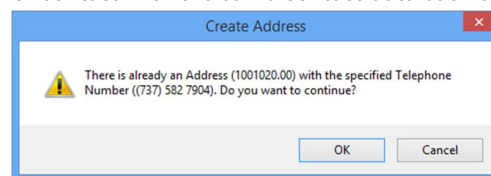
Address geo-mapping

The geo-coordinates of an address are determined when creating and changing addresses. This makes it possible to use the distance filter in the resource plan, for example.

This setting must be activated in the program settings and makes saving a new address slightly slower.

Simple duplicate check

When creating an address and contact, a check is performed if there is already another address or contact with the same contact data such as contact phone and e-mail.



PROJECT MANAGEMENT

We have improved some details to make project planning and management even better.

Newly designed project creation form

The form for creating a project has been revised.

Reference number to project and job

A reference number ! can now be assigned to each project. The reference number can be used, for example, to store the activity number of the customer or in the case of a supplier sub-hire. For this purpose, the user number " has been arranged behind the number field.

To exclude the possibility of creating double workshop activities, it is possible to activate the check for duplicate reference number in the program settings.

New easyjob Features - Project management

Job costs with supplier

The job costs can be assigned to a supplier.

Job Costs

Job Cost Type: Hotel costs

Name: Crew

Actual Cost: £500.00

Billing Rate: £600.00

Purchase Order: [icon]

1001021.00

Best Inn Hotel

London

OK Cancel

New column for status color

A status color column is available in the Navigator, easyjob Today, project list and job list.

Projects

From: 4/12/2015 To: 5/12/2015 Priority: <All> Manager: <All> Type: <All> Customer: [icon] All Site: M

Number	Name	Start Date	End Date	Manager	Status	Type	Customer	Status color
08-0002	Big Show	1/12/2016 12:00 AM	1/14/2016 12:00 AM	Administrator	<Confirmed>		Big Events Inc.	
07-0005	CATS Revue	1/20/2016 12:00 AM	1/22/2016 12:00 AM	Administrator	<Confirmed>		Demolight Co.	
07-0007	Downtown Art Exhibition	1/20/2016 12:00 AM	1/25/2016 12:00 AM	Administrator	<Confirmed>		Print Inc.	
10-0004	Football tournament	1/20/2016 12:00 AM	1/23/2016 12:00 AM	Administrator	<Confirmed>			
07-0027	ITC Show	1/20/2016 12:00 AM	3/20/2016 12:00 AM	Administrator	<Confirmed>		Big Events Inc.	
07-0028	London Concert Days	1/20/2016 12:00 AM	1/30/2016 12:00 AM	Administrator	<Proposed>		Stockholm Concert Arena	
07-0006	Tri-State Athletic Conference	1/20/2016 12:00 AM	1/21/2016 12:00 AM	Administrator	<Confirmed>		Comedy Hall	
13-0001	ABC Product Launch	1/21/2016 12:00 AM	2/1/2016 9:00 AM	Administrator	<Confirmed>	agency	XY Event Productions	
07-0011	ARF Closing Date	1/21/2016 12:00 AM	1/22/2016 12:00 AM	Administrator	<Proposed>		XY Event Productions	
07-0015	Cavalier Hall	1/21/2016 12:00 AM	1/22/2016 12:00 AM	Administrator	<Confirmed>		Comedy Hall	
08-0001	Cityline Football	1/21/2016 12:00 AM	1/31/2016 12:00 AM	Administrator	<Proposed>		ACME Pro Inc.	
07-0016	CPH - Cameras	1/21/2016 12:00 AM	1/23/2016 12:00 AM	Administrator	<Confirmed>		Comedy Hall	
07-0009	City Hall Supersonic Sounding	1/22/2016 12:00 AM	1/23/2016 12:00 AM	Administrator	<Confirmed>		Pro Projectors Assoc.	
08-0005	IAA Auto Show	1/22/2016 12:00 AM	2/1/2016 12:00 AM	Administrator	<Proposed>			
07-0012	MA Events AKG	1/22/2016 12:00 AM	1/24/2016 12:00 AM	Administrator	<Confirmed>		Hardware Corp.	
07-0017	Siemens Staging	1/22/2016 12:00 AM	1/24/2016 12:00 AM	Administrator	<Confirmed>		Hardware Corp.	
07-0019	Smith Boat Cruise	1/22/2016 12:00 AM	1/24/2016 12:00 AM	Administrator	<Proposed>		Print Inc.	
07-0013	Technology Center Sound	1/22/2016 12:00 AM	1/23/2016 12:00 AM	Administrator	<Proposed>		Demolight Co.	
07-0018	Theater Days	1/22/2016 12:00 AM	1/24/2016 12:00 AM	Administrator	<Confirmed>		123 You're Hired Inc.	
07-0010	Thomsen Sound	1/22/2016 12:00 AM	1/23/2016 12:00 AM	Administrator	<Confirmed>		Hardware Corp.	

Add Edit Close

Summarize event projects

Various projects can be summarized for events. This makes it possible to create a complete Bill of Items for an event in order to better optimize staff use.

Monthly Overview

Time Frame: Tuesday, January 5, 2016

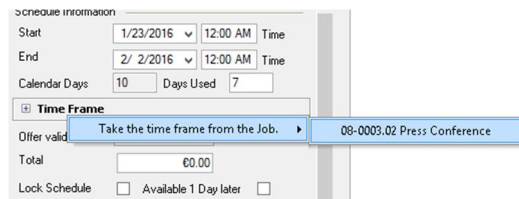
Job Status: ☒ Proposed ☒ Confirmed ☒ Sub-Hired ☐ Canceled

Service: ☒ Customer Pick-up ☒ Deliver Items ☒ Resources only ☒ Full-Service

Fri, 1/22/2016	Sat, 1/23/2016	Sun, 1/24/2016	Mon, 1/25/2016	Tue, 1/26/2016	Wed, 1/27/2016
Big Trade Show					
07-0009 City Hall Supersonic Sounding	10-0005 sdfsdfsdf	07-0023 Nestle Concert Series	07-0024 Citibank Project	10-0001 New Test Project	07-0022 Comedy Hall Fall Line-Up
07-0010 Thomsen Sound		07-0014 GE Product Presentation		07-0025 Cultural Arena Benefit	13-0004 Public Viewing
07-0013 Technology Center Sound	08-0003 Paul Smith Event				
07-0012 MA Events AKG				07-0001 Bon Jovi Tour 2015	
07-0016 CPH - Cameras		10-0002 test payment plan			
07-0017 Siemens Staging					
07-0018 Theater Days					
07-0019 Smith Boat Cruise					

Transferring time frames to other jobs

The context menu can be used to quickly transfer the time frame of a job to another job of the project.



The screenshot shows a software interface for project management. At the top, there's a section titled 'Time Frame' with a dropdown menu. Below it, there are fields for 'Start' (1/23/2016) and 'End' (2/2/2016), both with 'Time' dropdowns set to 12:00 AM. Below these are 'Calendar Days' (10) and 'Days Used' (7). A 'Total' field shows '€0.00'. At the bottom, there are checkboxes for 'Lock Schedule' and 'Available 1 Day later'. A context menu is open, showing the option 'Take the time frame from the Job.' with a right-pointing arrow, and a list of jobs including '08-0003.02 Press Conference'.

Combined tasks and CRM activities (CRM)

The activities available in the CRM Module are combined with the tasks. All previous tasks have been converted to activities and the task tab in the project is hidden. There is no change for environments without CRM.

ITEM PLANNING

Item planning is a central function of easyjob. With expansions such as print control, we have placed the focus on improved individualization.

Item

Print on Report item controlled in the Bill of Items

In addition to the selection that can be defined in the Item Master Data, it is possible to set the Print on Report control character according to job for each item

When adding a rounding adjustment line item, this is automatically set to Do Not Print on Reports

As this new function was not available in earlier versions, a display condition must be added for it to reports.

New Columns in the Bill of Items

The following new columns are provided in the Bill of Items:

- Purchase price
- Purchase Price and Total Sales Price ratio
- Minimum Rental Price
- Volume
- Sequential number
- No discount
- Unit

Free lines

Weight, volume and unit can now be assigned to the free lines.

In addition, it is now possible to assign free lines to previous items from a different category.

When adding, a quantity of 1 is added by default.

Groups

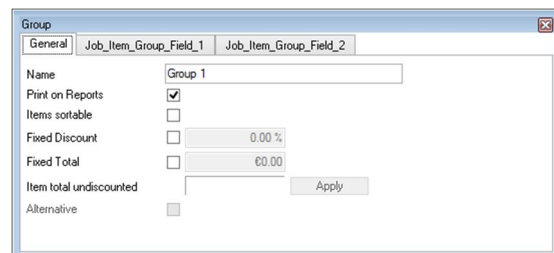
Copy groups

Groups, including items, can be copied within the respective project as well as in other projects using the copy-function in the Bill of Items.

The field length of the group name has been increased to 250 characters.

The group editor form can be enlarged.

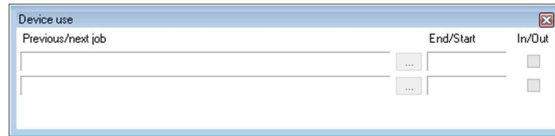
In addition, there is a new part for changing the group settings in the Bill of Items.



Pre-Schedule devices

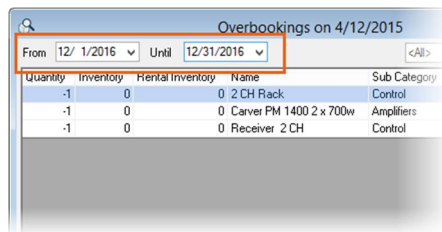
The function **Pre-Schedule devices** makes it possible to book devices in a job in the preliminary stages of a workshop activity. This function can be used, for example, when a customer wants to have exactly the same device again, or for the advanced creation of a carnets.

To better see the previous and following jobs for the device, the new device use part is now available.



Calculating overbookings for multiple days

Overbookings can now be calculated for multiple days.



Quantity	Inventory	Rental Inventory	Name	Sub Category
-1	0	0	2 CH Rack	Control
-1	0	0	Carver FM 1400 2 x 700w	Amplifiers
-1	0	0	Receiver 2 CH	Control

Sub-hires with partial deliveries **L**

Sub-hires now also support partial deliveries

Item Packages

A keyword search is now available to find item packages faster.

Overbooking warning when moving the job time frame

easyjob will provide a warning if there are overbookings when moving a job time frame. As this function can slow down moving, there is a setting for this.

CALCULATION

The completely redeveloped Cost Planner supports you better when calculating your projects

Redeveloped Cost Planner

To further improve cost calculation, we have completely redeveloped the Cost Planner.

The Cost Planner for the individual jobs of a project is now identical to the grouped Project Cost Planner.

08-0003 Paul Smith Event

Main Data Overview Addresses Schedule Resources Tasks Job Costs Attachments Cost Planner Post Calculation Fields References Report Parameters

Here you can analyze the profitability of your Project/Job.

Project Conference Press Conference

Proposed Confirmed

	Income	Expenses	Profit	Income	Expenses	Profit
Items	€36,540.00	€0.00	100 %	€34,125.70	€0.00	100 %
Resources	€5,370.00	€3,750.00	30 %	€9,570.00	€6,750.00	29 %
Job Costs	€0.00	€0.00	0 %	€0.00	€0.00	0 %
Subtotal	€41,910.00	€3,750.00	91 %	€43,695.70	€6,750.00	85 %
Total	€41,910.00			€43,695.70		
Total no discount	€41,910.00			€43,695.70		
Tax	(€753.70)			(€3,427.10)		
Profit	€38,160.00		91 %	€36,945.70		85 %
Insurance	€0.00			€0.00		

Filter: All
☒ 08-0003.01 Conference
☒ 08-0003.02 Press Conference

Groups	Categories	Staff	Vehicles	Generic Resources	Owner	Job Costs	Costs	Jobs
Job	Name	Base Price	Total	Total incl. Discount				
08-0003.01 Conference	Group 1	\$34,125.70	\$34,125.70	\$34,125.70				
08-0003.02 Press Conference	Item	\$36,540.00	\$36,540.00	\$36,540.00				

Travel Sub-hire Overview To Outlook Resources Items Close

Creator: sys admin (1/23/2016 2:43 PM) Last Edited: sys admin (1/20/2016 4:18 PM)

The Project Cost Planner displays the costs for the proposed ! and confirmed " jobs next to each other. In addition, the filter S can be used to determine which jobs should be included. The income \$ is displayed next to the expenses. The income and expenses are used to calculate the respective profit margin % as a percentage. Details information regarding the individual total amounts can be displayed using the expand button &.

The individually displayed detail lists / can be compiled by each user using the context menu.

In the case of confirmed jobs with a connected calculation basis, the income is calculated from the calculation basis and the costs are calculated from the confirmed job.

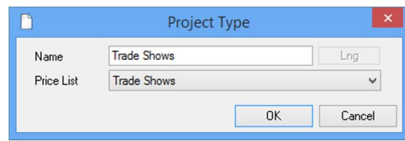
I The calculation of the Minimum Rental Price has been adjusted for Item Expenses. The check-in/out expenses are no longer multiplied by the days but are calculated once. The other values are calculated as before.

Offer Material Groups as an alternative L

Complete material groups can be offered as an alternative. The alternative material groups are not considered in the total price and are deleted from the workshop activity when the project is confirmed. When creating the calculation basis copy, the optional groups are maintained in order to be accepted if confirmed later.

Control price lists by project type **XL**

The price list can not be defined in the job based on the project type. This makes it possible, for example, to select the trade show price for a trade show project.



CONTROLLING CENTER

The new post calculation functions in the project help you to better identify your income and expense situation.

Quick-Start Views

New navigator views

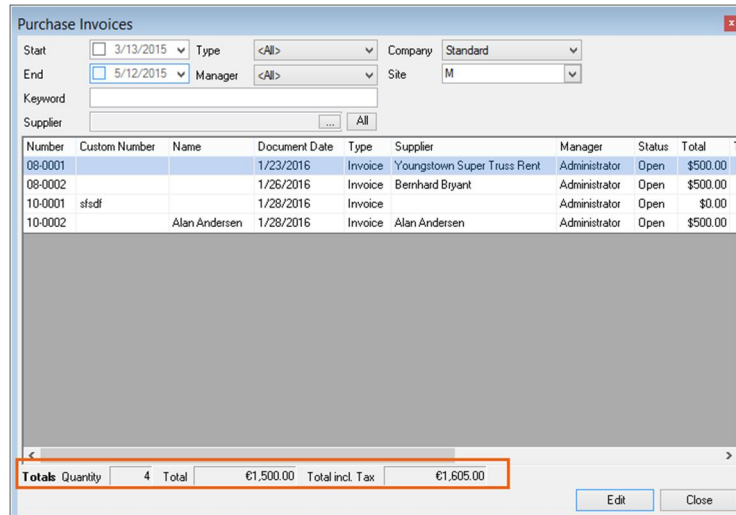
The following additional navigator views are now available.

- Different companies
This view lists all purchase invoices assigned to a project where the company for the project is different than the one for the purchase invoice.
- Purchase invoice to finalize
All purchase invoices that have not yet been finalized.
- Purchase invoices without an expense account
All purchase invoices without an expense account.

Filter for total information in a purchase invoice list

In order to search faster for purchase invoices, there are now filters available for the type, company and site.

The purchase invoice selection displays under the list the quantity of purchase invoices as well as the total net and gross amount on the basis of the currently displayed entries.



The screenshot shows a software window titled "Purchase Invoices". At the top, there are filter controls: "Start" (3/13/2015), "End" (5/12/2015), "Type" (<All>), "Company" (Standard), "Manager" (<All>), and "Site" (M). Below these are fields for "Keyword" and "Supplier" with an "All" button. The main area contains a table of invoices:

Number	Custom Number	Name	Document Date	Type	Supplier	Manager	Status	Total
08-0001			1/23/2016	Invoice	Youngstown Super Truss Rent	Administrator	Open	\$500.00
08-0002			1/26/2016	Invoice	Bernhard Bryant	Administrator	Open	\$500.00
10-0001	sfsdf		1/28/2016	Invoice		Administrator	Open	\$0.00
10-0002		Alan Andersen	1/28/2016	Invoice	Alan Andersen	Administrator	Open	\$500.00

Below the table is a large grey rectangular area. At the bottom, a summary table is displayed:

Totals	Quantity	4	Total	€1,500.00	Total incl. Tax	€1,605.00
---------------	----------	---	-------	-----------	-----------------	-----------

Buttons for "Edit" and "Close" are located at the bottom right of the window.

Post calculation

We have greatly improved the post calculation options.

In easyjob 5 it was possible to view the differences in the post calculation between the current situation and the actual costs.

With the new status calculation basis \times it is now possible to incorporate the output calculation in Controlling.

Therefore, the new post calculation Cost Planner makes it possible to compare all three phases.

The planning calculation ! includes the calculation bases, the current situation, " the confirmed schedule jobs as well as the income from the invoice bases as well as the actual \$ income from the invoice bases and the costs from the purchase invoices. In addition, the costs \$ still to be calculated from the purchase invoices are also determined.

[illegible]

Purchase invoice

To receive a faster overview of the total amounts of a purchase invoice, the total information is provided in the main data.

Purchase Invoice 08-0001

Record Purchase Invoice details here.

Main Data

Number: 08-0001
 Custom Number:
 Invoice Number:
 Name:
 Manager: sys admin
 Type: Invoice
 Document Date: 1/23/2016
 Tax Type: Worldwide
 Paid: 4/12/2015
 Cash Account:
 Site: Main
 Company: Standard
 Base Currency: EUR

Supplier

1000045.00
 Youngstown Super Truss Rent
 ada Abbas
 10 Stonehouse Street
 Youngstown 3181
 Phone: (330) 130 2364
 Mobile Phone: (330) 130 4042

Costs

Total	€500.00
Tax	€35.00
Total incl. Tax	€535.00
Payments	€0.00
Open	€535.00

Workflow Status: 1 Unapproved Assignments

Creator: sys admin (1/23/2016 5:43 PM) Last Edited: sys admin (4/12/2015 5:36 PM)

Purchase invoices also in PDF format

Purchase invoices are also supported in PDF format. In addition, text information can be taken from the PDF.

Cost assignment

It is now possible to record assignment line items also without selecting a cost account. There is a navigator view available to help you maintain an overview of purchase invoices with missing line items. More information can be found in the New navigator views chapter.

To obtain quicker access to purchase invoice line items and assignments, they are now all automatically opened

To speed up the selection of the cost account, the selection box now also supports keyboard entries.

Payment plans and payment instructions

We have completely redesigned the payment procedure for purchase invoices. Individual payments can be scheduled in advance using payment plans and exported in SEPA format. This makes it possible to directly transmit the payment instructions to your banking program or online-banking.

For each purchase invoice, you can specify as many payments as you want in the payment plan.

Option 1: 0 Days 0.00 % 1/23/2016 Balance Due: €5,350.00
 Option 2: 0 Days 0.00 % 1/23/2016 Balance Due: €5,350.00

Line items

Date	Amount	Cash Account	Variable payment	Exported on
1/23/2016 5:43 PM	\$2,500.00	CashAccount	<input type="checkbox"/>	
1/23/2016 5:43 PM	\$2,850.00	CashAccount	<input type="checkbox"/>	

Total incl. Tax: €5,350.00 Payments: \$0.00 Open: \$5,350.00

Creator: sys admin (1/23/2016 5:43 PM) Last Edited: sys admin (4/12/2015 6:25 PM)

New easyjob Features - Controlling Center

In addition to the date, you can also define in advance the recipient account to which the payment should be made. If a recipient account has not been selected, the export uses the first bank account.

Payment Plan

Terms of Payment

1st payment 0 Days 0.00 % 1/23/2016 Balance Due: \$0.00 Apply

2. Payment 0 Days 0.00 % 1/23/2016 Balance Due: \$0.00 Apply

Payment Plan

Date 1/23/2016

Variable payment ☐

Amount \$2,500.00

Cash Account CashAccount

Exported ☒ 1/23/2016

Bank account

OK Cancel

The payment instruction planning was completely redeveloped.

There are now many new columns available and the columns can also be sorted. .

When exporting the payments, the total amount is displayed and you are able to select from different export formats .

LOADING AND UNLOADING

Detailed improvements support you when loading and unloading equipment.

General

New block indicator "Do not load item" **XL**

The new block indicator **Do not load item** is used to control if an item should not be loaded.

This function can be used, for example, for fixed installations in rooms.

Navigator View Details

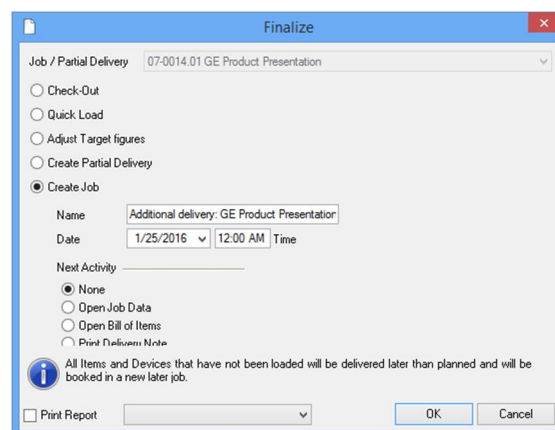
The following columns have been added to the navigator views in the stock area:

- Volume
- Weight
- Number of Items
- Number of items loaded
- Unload number of items

Manual loading/unloading

Transfer not loaded item to a new job

Unloaded items can be transferred to a new job. This makes it possible, for example, to create a new job for a partial delivery.



Finalize dialog when loading the last item/device

If the last device or last item is loaded in the Bill of Items, the **Finalize** dialog appears automatically.

Cable-connected scanner

The following new functions are available to improve the use of cable-connected scanners:

- Barcode field for loading and unloading linked associated items
- Quick load of the linked associated items

Device tracking with the item/device barcode

When tracking a device, the barcode can now be entered using a barcode scanner.

Mobile Scanner (Barcode Terminals)

Login domain name removed

To make it quicker for the user to be selected, we have removed the domain name from the login dialog

Parameters for optimized barcode detection

For Motorola scanners, our support can configure the scan engine for optimized barcode detection.

For this, you can first use the integrated Datawedge program to test the parameters with which you receive good results and then send these to our support.

Optimized group selection

When scanning an item that is contained in multiple groups, the group selection only shows the groups that contain the item. In addition the scheduled quantity and loaded quantity of the respective group is also displayed.

INVOICING

Detailed improvements support the
invoicing process

General

New navigator views

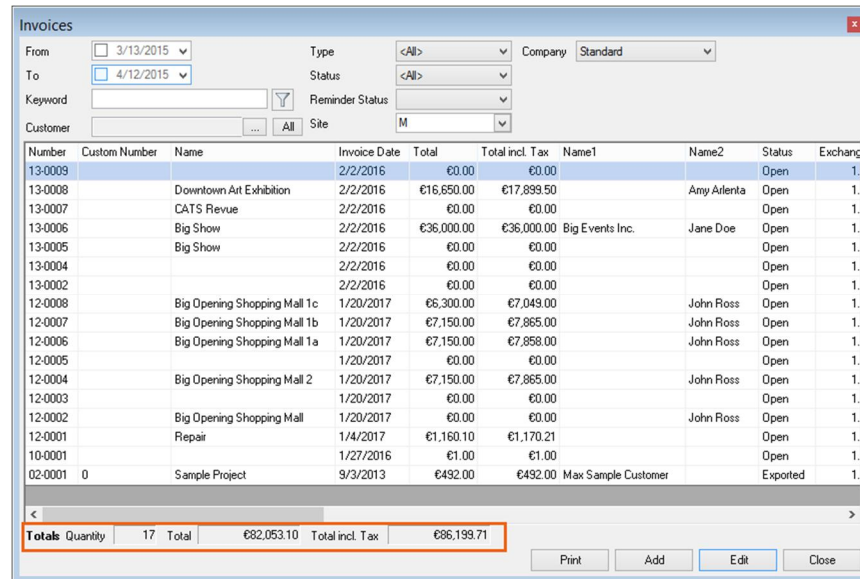
- My projects to invoice

Printing from view lists

Invoice printing can be started from the invoice list in the view menu.

Total information in the invoice list

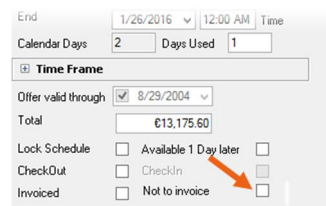
The invoice selection shows under the list the number of invoices as well as the total net and gross amount on the basis of the currently displayed entries.



Number	Custom Number	Name	Invoice Date	Total	Total incl. Tax	Name1	Name2	Status	Exchange
13-0009			2/2/2016	€0.00	€0.00			Open	1.
13-0008		Downtown Art Exhibition	2/2/2016	€16,650.00	€17,899.50		Amy Atlanta	Open	1.
13-0007		CATS Revue	2/2/2016	€0.00	€0.00			Open	1.
13-0006		Big Show	2/2/2016	€36,000.00	€36,000.00	Big Events Inc.	Jane Doe	Open	1.
13-0005		Big Show	2/2/2016	€0.00	€0.00			Open	1.
13-0004			2/2/2016	€0.00	€0.00			Open	1.
13-0002			2/2/2016	€0.00	€0.00			Open	1.
12-0008		Big Opening Shopping Mall 1c	1/20/2017	€6,300.00	€7,049.00		John Ross	Open	1.
12-0007		Big Opening Shopping Mall 1b	1/20/2017	€7,150.00	€7,865.00		John Ross	Open	1.
12-0006		Big Opening Shopping Mall 1a	1/20/2017	€7,150.00	€7,865.00		John Ross	Open	1.
12-0005			1/20/2017	€0.00	€0.00			Open	1.
12-0004		Big Opening Shopping Mall 2	1/20/2017	€7,150.00	€7,865.00		John Ross	Open	1.
12-0003			1/20/2017	€0.00	€0.00			Open	1.
12-0002		Big Opening Shopping Mall	1/20/2017	€0.00	€0.00		John Ross	Open	1.
12-0001		Repair	1/4/2017	€1,160.10	€1,170.21			Open	1.
10-0001			1/27/2016	€1.00	€1.00			Open	1.
02-0001	0	Sample Project	9/3/2013	€492.00	€492.00	Max Sample Customer		Exported	1.
Totals				Quantity 17	Total €82,053.10	Total incl. Tax	€86,199.71		

Job not to be invoiced

The **Not to be invoiced** switch is used to prevent a confirmed job from being invoiced.



End: 1/26/2016 12:00 AM Time

Calendar Days: 2 Days Used: 1

Time Frame

Offer valid through: 8/29/2004

Total: €13,175.60

Lock Schedule: ☐ Available 1 Day later ☐

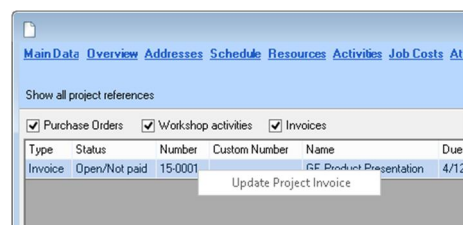
CheckOut: ☐ CheckIn ☐

Invoiced: ☐ Not to invoice ☒

The job is then no longer displayed for invoicing and is not included in the income statistics.

Update project invoice **XL**

When making subsequent adjustments to a job with a project invoice, the project invoice status is reset. Previously, it was not possible to subsequently transform an invoice back to a project invoice.



Type	Status	Number	Custom Number	Name	Due
Invoice	Open/Not paid	15-0001		GF Product Presentation	4/12

Update Project Invoice

With this new function it is now possible to subsequently update the content of an invoice based on the changes.

New easyjob Features - Invoicing

This function does not apply to finalized invoices.

Payment plan updating **XL**

When confirming a project or a job, it is possible to select the jobs in the dialog that should be included in the payment plan.

In addition, the new options **Create new payment plans based on Master Data** and **Do not create payment plan** are now available.

	Number	Name	Total
<input type="checkbox"/>	07-0014.01	GE Product Pres	€13,175.60
<input checked="" type="checkbox"/>	07-0014.03	GE Product Pres	€0.00

Option

☒ Expand existing Payment Plans

☐ Create new Payment Plans based on 'Long Project Term'.

☐ Neue Zahlungspläne auf Basis der Stammdaten erzeugen
Big Project Payment Plan

☐ Create manual Payment Plan.

☐ Keinen Zahlungsplan erzeugen

OK

The invoicing address can be customized for each payment plan entry. This makes it possible to invoice parts of jobs to different customers.

Payment Plan: Long Project Term

Notes: 90 at Job end

Description:

Terms of Payment:

Invoice Date: 1/24/2016

Customer Invoice Address: 1000007.00 Edit Del ...

Comedy Hall
John Smith
117 W. Any Parkway
Los Angeles CA 10012
Phone: 123-456-7896

Invoice: Name: GE Product Presentation
Number: 15-0001
Invoice Date: 4/12/2015
Paid: ☐

	Number	Name	Total
<input checked="" type="checkbox"/>	07-0014.01	GE Product Pres	13,175.60
<input type="checkbox"/>	07-0014.03	GE Product Pres	0.00

Current payment plan

Total of Jobs: €13,175.60

Demand Per: Calculate 90.00

Demand Total: €11,858.04

Current Total: Apply €11,858.04

Current Percentage: 90.00

Total

Total: €13,175.60

Previous payment plan: €1,317.56

Current payment plan: €11,858.04

Following payment plan: €0.00

Difference: €0.00

OK Cancel

With the Job Release Function you can quickly release a job from existing payment plans and assign it with its own payment plan.

Automatic assignment of Creditors/Debitors I.D.

With the automatic creditors and debtors I.D. assignment, a new number is automatically assigned for the Creditor or Debtor when creating an invoice or a purchase invoice.

Revenue account for used device sales

A specific revenue account can be created in the Sub Category for the sale of used devices.

Invoice

Deletable invoices

Invoices that are not finalized can be deleted. It can be set in the program settings if the invoice number of a deleted invoice can be used again.

Tax I.D. check

When creating an invoice, the Tax I.D. for customers from the Unified Countries is checked.

Invoice source note field

A note can be entered in the Master Data for the invoice source, which is displayed in the invoice.

Invoice Reminders

Reminder block on an invoice level

With the reminder block on an invoice level, individual invoices are excluded from the reminder procedure.

Payment receipts

A comment can be recorded for each payment receipt and also a log is created.

MULTI-SITE

There are many detailed improvements available to optimize the item processes between the individual sites.

New easyjob Features - Multi-site

Many new functions have been implemented in the multi-site area.

A detailed description of the functions will be provided later.

Summary of the new functions:

- Scheduling
 - o Item Transfer Manager - Transport Route Tool
 - o Temporary item transfers linked with scheduled transports
 - o Sub-hire optimizer considered date of the scheduled transfer
 - o Quick transfer from the Bill of Items
 - o Authorization workflow for permanent transfers
 - o Block of the Bill of Items from transfers
 - o Loading of permanent and temporary transfers
 - o Internal sub-hires support partial deliveries
 - o Transfer part expanded to include internal sub-hires
- Resources
 - o Assigning bookable personnel to individual sites
- Invoicing
 - o Filter in invoice reminders
- Controlling Center
 - o Warning in the purchase invoice when creating a false site

NEW INTERNATIONALI ZATION MODULE

Companies with international customer relationships or sites obtain considerable improvements in the new Module regarding multi-language and multi-currency capabilities.

New easyjob Features - New internationalization module

The easyjob International Pack has been created for companies who prepare proposals for customers in foreign languages and calculate in foreign currencies or operate sites in countries with different currencies.

The functions depend on your easyjob license.

Output language

With the Output Language function, the Master Data (items, sub categories, resources,...) is localized in up to five additional languages.

The screenshot shows a software window titled '1007765.00 Main Item A'. It has a menu bar with options: Main Data, Prices, Inventory, Devices, Associated, Jobs, Alternatives, Usage, Reports, Suppliers, Custom Fields, References, Images, Activities, Attachments, Purchase Invoices, Qualifications, Blocking indicator, and PAT Test results. Below the menu bar is a text field for 'Enter general information about Items here.' The main area is divided into sections: General Information, Inventory, Notes, Total, Weight, Volume eight/Depth, Stock Location, Country of origin, Apparent Power, Real Power, and Barcode. The 'General Information' section contains fields for Item Number (1007765.00), Item Name (Main Item A), Sub Category (Control), and Owner (Hamburg). A 'Languages' dialog box is open, showing a table with columns for Base Language, Language 1, Language 2, Language 3, Language 4, and Language 5. The 'Base Language' column contains 'Main Item A' and the 'Language 1' column contains 'Hauptartikel'. The dialog box has 'OK' and 'Cancel' buttons. An orange arrow points from the 'Lang' button in the 'General Information' section to the 'Languages' dialog box.

To maintain an overview of which Master Data still needs to be translated, a language list editor is available.

The screenshot shows a window titled 'Language list editor'. It has a search bar with 'Field' and 'Keyword' labels. Below the search bar is a table with columns: Base Language, Language 1, Language 2, Language 3, Language 4, and Language 5. The table contains the following data:

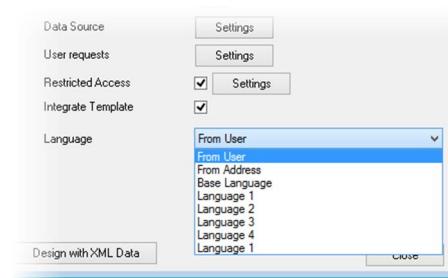
Field	Base Language	Language 1	Language 2	Language 3	Language 4	Language 5
Lighting						
Logistics						
Power Distribution						
Rigging						
Sound						
Tools						
Video						

The table has a 'Close' button at the bottom right.

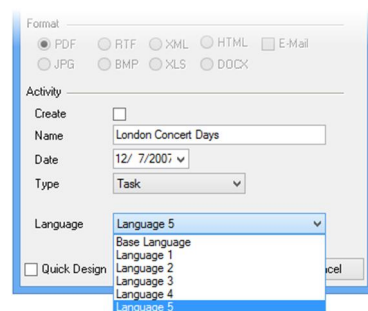
In addition to the Master Data, you can also output fixed text contents of the reports depending on the language.

New easyjob Features - New internationalization module

Each easyjob user receives a standard language. The default report output language is defined in the report settings. This makes it possible to differentiate between a fixed language, the customer's language or the user's language.



The language can be changed again manually in the print dialog.



Project price calculation in a foreign currency

The **Project price calculation in a foreign currency** function was already available in easyjob 5 to calculate proposals in foreign currency.

The function scope has been expanded in easyjob 6.

Automatic call of the current exchange rate

The current exchange rate can be automatically called via a web service in intervals.

Exchange rate call when transforming an invoice into a credit note

When transforming an invoice into a credit note, the user is asked if the invoice exchange rate or the current exchange rate should be used.

Foreign currency in purchase invoices

Registration of purchase invoices in foreign currencies.

Foreign currency in in purchase orders

Registration of purchase orders in foreign currencies.

Different base currencies

Different base currencies makes it possible to register the all Master Data Prices in different base currencies. This functionality is necessary when operating with sites in multiple countries with different currencies.

This function can also be used in combination with the [Project price calculation in a foreign currency](#) function. This makes it possible in the project to consider both the base currency as well as the output currency in the calculation, for example.

The screenshot shows the 'Create Project' dialog box with the following fields and options:

- Project Data:**
 - Project Name: Other Contry Project
 - Reference Number: (empty)
 - Manager: sys admin
 - Priority: Normal
 - Type: (empty)
 - Site: Main
 - Base Currency: EUR (highlighted with a red box)
 - Output Currency: EUR (highlighted with a red box)
 - Event: (empty)
 - Terms of Payment: (empty)
 - Opportunity: 0
- Customer:** (empty list with Add, Del, ... buttons)
- Delivery Address/ Venue:** (empty list with Add, Del, ... buttons)
- Job Data:**
 - Job Name: Other Contry Project
 - Status: Rental (selected), Sub-hire
 - Offer valid through: 4/15/2015
 - Start: 4/15/2015 12:00 AM Time
 - End: 4/16/2015 12:00 AM Time
- Notes:** (empty text area)
- Service:**
 - Customer Pick-up (selected)
 - Resources only
 - Deliver Items
 - Full-Service

Buttons: OK, Cancel

NEW RESOURCE PLANNER

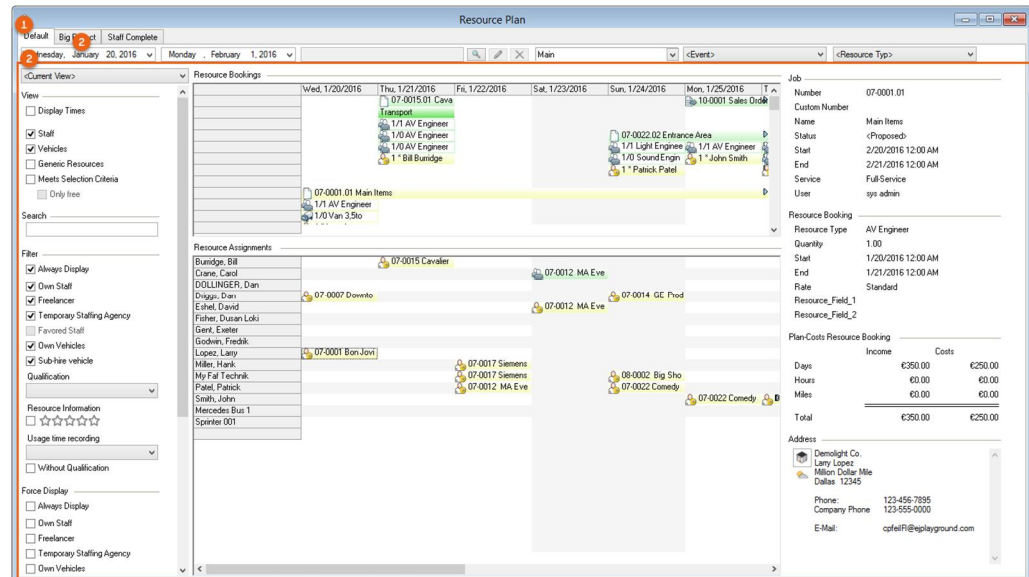
We have completely redesigned the Resource Planner so staff and vehicles can be scheduled more efficiently and faster.

Concept

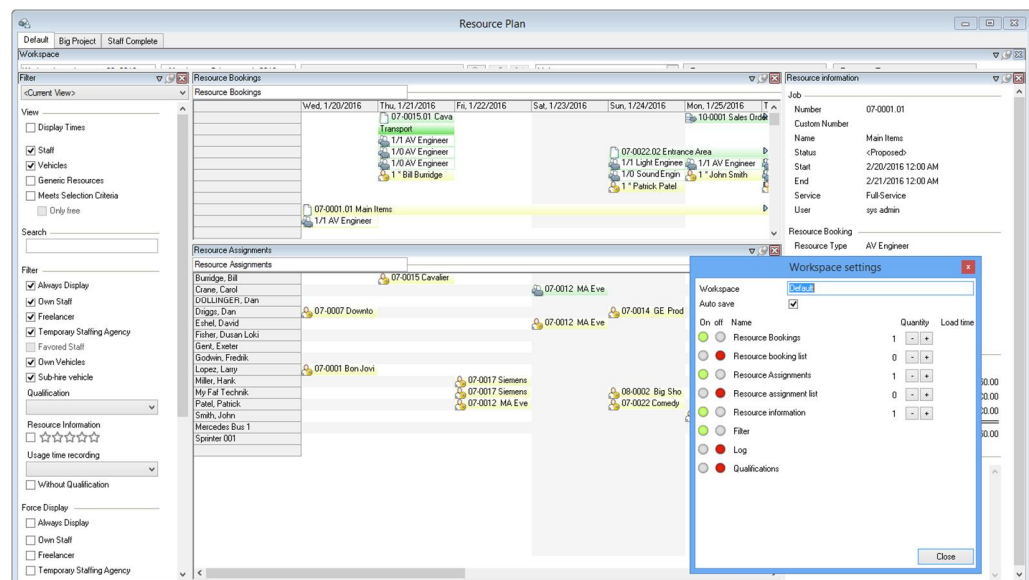
We have completely redesigned and newly developed the Resource Planner. The main focus was on adaptability and comprehensibility.

Individual workspace per user

Each user can create an individual workspace ! . This makes it possible, for example, to differentiate between the setup of a detailed staff overview and an overview for a large project.



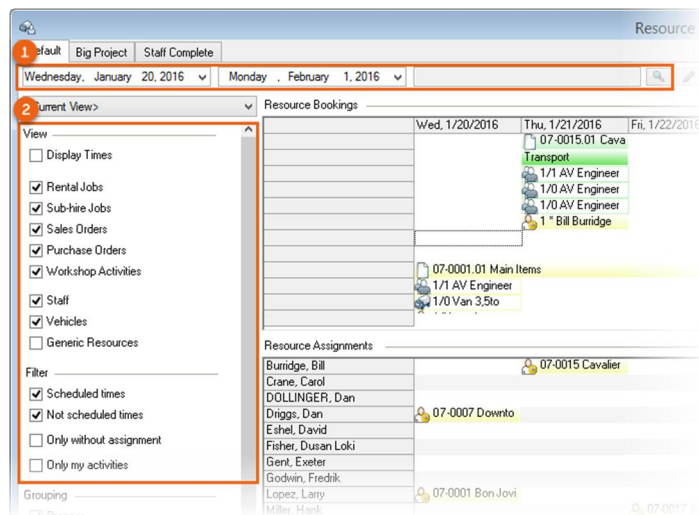
As is the case for the Bill of Items, various parts are available for setting up the workspace.



The layout and filter settings are stored for each user per workspace.

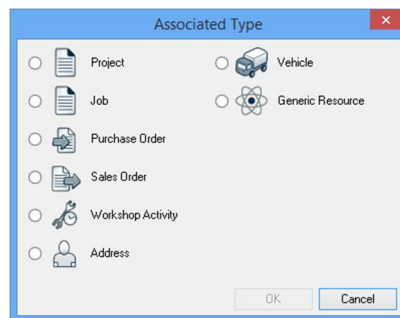
Global filter and per part filter

There is a global filter ! as well as a per part filter " .



The global filter ! makes it possible to filter according to:

- Time frame
- Reference



- Site (multi-site)
- Event x
- Resource Type

The per part filter settings " are stored individually for each part in every workspace.

The new concept from view, filter, grouping and forcing settings makes operation more understandable for the user.

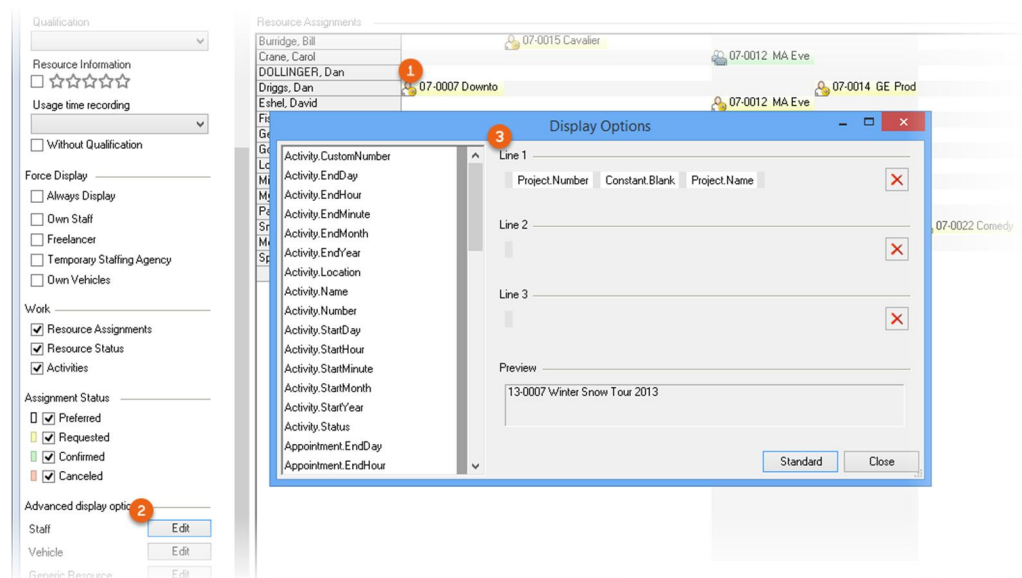
<p>View</p> <p>View</p> <p><input type="checkbox"/> Display Times</p> <p><input checked="" type="checkbox"/> Staff</p> <p><input checked="" type="checkbox"/> Vehicles</p> <p><input type="checkbox"/> Generic Resources</p> <p><input type="checkbox"/> Meets Selection Criteria</p> <p><input type="checkbox"/> Only free</p>	<p>Settings are carried out in the View area regarding what type of information should be displayed and if the data in the part should be filtered in other parts based on the selection.</p>
<p>Filter</p> <p>Filter</p> <p><input checked="" type="checkbox"/> Always Display</p> <p><input checked="" type="checkbox"/> Own Staff</p> <p><input checked="" type="checkbox"/> Freelancer</p> <p><input checked="" type="checkbox"/> Temporary Staffing Agency</p> <p><input type="checkbox"/> Favored Staff</p> <p><input checked="" type="checkbox"/> Own Vehicles</p> <p><input checked="" type="checkbox"/> Sub-hire vehicle</p>	<p>The filter settings define which data should be filtered.</p>

Forcing Force Display <input type="checkbox"/> Always Display <input type="checkbox"/> Own Staff <input type="checkbox"/> Freelancer <input type="checkbox"/> Temporary Staffing Agency <input type="checkbox"/> Own Vehicles	The settings in Forcing define that staff/vehicles are also displayed even though the filter settings would filter out the data.
Grouping Grouping <input checked="" type="checkbox"/> Process <input checked="" type="checkbox"/> Appointments <input checked="" type="checkbox"/> Resource Bookings <input checked="" type="checkbox"/> Resource Assignments	Grouping defined on which level the data should be displayed together.

Individually settable line content

The content of the lines ! is set individually per workspace and part " S .

This makes it possible to display the project in the case of a detailed staff view of staff and to display the resource type for a view of a selected project.



In order to assign a resource to multiple workshop activities faster, it is now possible with multi-select to select multiple entries at the same time.

If the content does not fit in the cell, a pop-up window appears when moving the mouse over the cell to display the complete content of the first line.

Pop-up window replaced by part

The pop-up window has been replaced by a specific part, which can be filled with many new contents.

New easyjob Features - New Resource Planner

Job	
Number	07-0001.01
Custom Number	
Name	Main Items
Status	<Proposed>
Start	2/20/2016 12:00 AM
End	2/21/2016 12:00 AM
Service	Full-Service
User	sys admin
Resource Booking	
Resource Type	AV Engineer
Quantity	1.00
Start	1/20/2016 12:00 AM
End	1/21/2016 12:00 AM
Rate	Standard
Resource_Field_1	
Resource_Field_2	
Plan-Costs Resource Booking	
	Income Costs
Days	€350.00 €250.00
Hours	€0.00 €0.00

Users can individually set which type of content should be displayed.

Additional improvements

In addition to the aspects that have been completely redeveloped, also many detailed improvements have been made.

Display CRM appointments in the Resource Plan

Appointment type CRM activities can be displayed for Staff.

Fixed column for resource names

Resource names are displayed in a fixed column for better use of the screen

Burridge, Bill	07-0015 Cavalier	07-0012 MA Eve
Crane, Carol		
DOLLINGER, Dan		
Driggs, Dan	07-0007 Downlo	
Eshel, David		07-0012 MA Eve
Fisher, Dusan Loki		
Gent, Exeter		
Godwin, Fredrik		
Lopez, Larry	07-0001 Bon Jovi	Gent, Exeter
Miller, Hank		07-0017 Siemens
My Fal Technik		07-0017 Siemens
Patel, Patrick		07-0012 MA Eve
Smith, John		

Filter my workshop activities

With the filter **Only my workshop activities** only the workshop activities are displayed for which the current user is the Job Manager.

Distance filter

The distance filter can be used to search for optimal staff in the area of the company address, the delivery address/venue or a manually selected address.

☒ Distance Miles

☒ to company address

☐ to delivery address

☐ Manual selection...

To do so, the Geo-Mapping function of addresses must be activated in the program settings.

Event filter x

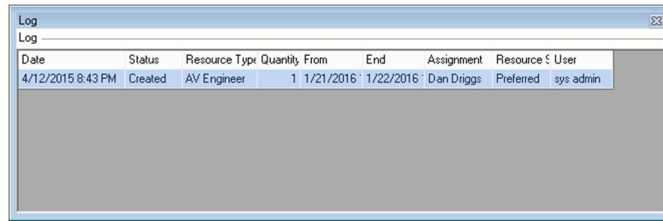
The event filter makes it possible to more efficiently make staff arrangements for multiple projects of an event.

Resource type filter

The resource type filter filters all displayed data according to a resource type. This makes the view clearer when you want to schedule a specific resource type.

Log view

There is a specific part that displays the respective booking log for the resource.

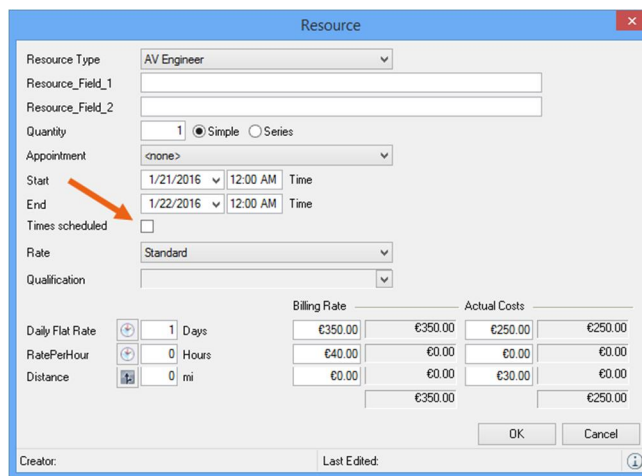


Date	Status	Resource Type	Quantity	From	End	Assignment	Resource	User
4/12/2015 8:43 PM	Created	AV Engineer	1	1/21/2016	1/22/2016	Dan Driggs	Preferred	sys admin

Book resources

Times scheduled **L**

With the new **Times scheduled** function, you can define if the entered times are provisional or if they are already final.



Resource

Resource Type: AV Engineer

Resource_Field_1:

Resource_Field_2:

Quantity: 1 (Simple selected, Series unselected)

Appointment: <none>

Start: 1/21/2016 12:00 AM Time

End: 1/22/2016 12:00 AM Time

Times scheduled: ☐ (indicated by an orange arrow)

Rate: Standard

Qualification:

Daily Flat Rate: 1 Days

RatePerHour: 0 Hours

Distance: 0 mi

Billing Rate	Actual Costs
€350.00	€250.00
€40.00	€0.00
€0.00	€30.00
€350.00	€250.00

OK Cancel

Creator: Last Edited:

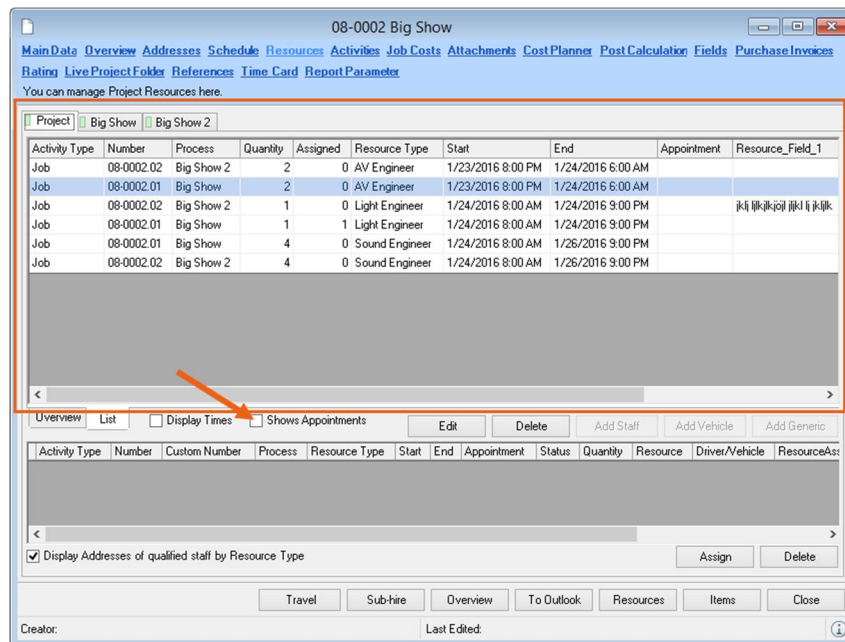
In the resource planner, it is possible to filter by status to ensure that staff is only requested for times that are final.

Initialize times

A standard start and end time can be set in the programming settings for creating new resources.

Improved view of resources in the project

The resources in a project can also be represented as a list and the appointments (CRM) can be displayed.



General

Staff

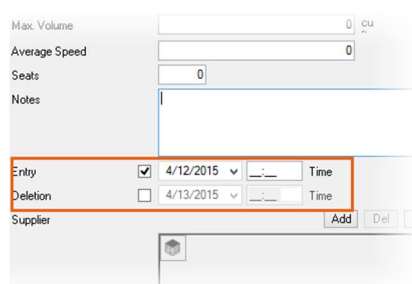
Excluding staff from availability checks

This new function can be used to deactivate the availability check when booking a person.

Vehicles

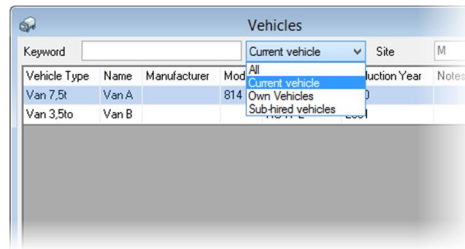
Inventory Entry and Inventory Deletion for vehicles

The inventory entry and inventory deletion dates define the period in which a vehicle is available. This can be used for the scheduled purchase or sale of a vehicle or also for sub-hire vehicles.



New easyjob Features - New Resource Planner

Only active vehicles are displayed by default on the basis of inventory entry and inventory deletion.

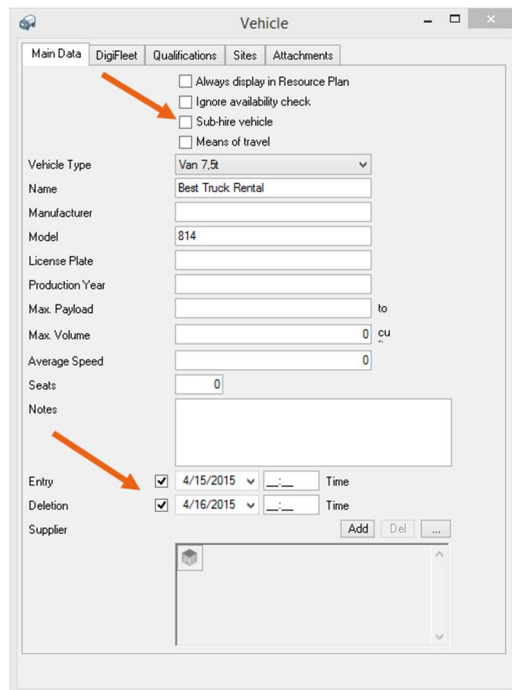


Excluding vehicles from the availability check

This new function can be used to deactivate the availability check when booking a vehicle.

Improvement for sub-hire vehicles

In addition to inventory entry and inventory deletion, sub-hire vehicles are marked with the status **Rental vehicle** and the respective supplier can be selected.

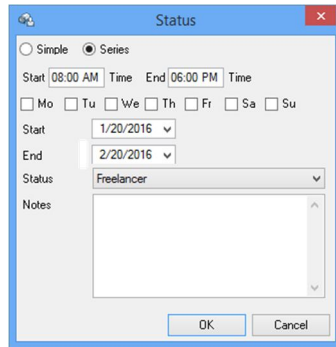


Document attachments for vehicles

Documents can now also be added for vehicles.

Creating a resource status series

In order to quickly create regular resource statuses, they can be created in a series.



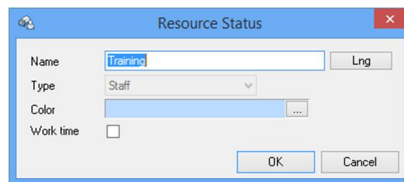
This can be used, for example, to create a school day every Monday for a vocational student.

Add overbooking calculation to status

When adding a resource status a check is performed if there are already bookings.

Colour for resource status

A color can be selected for each resource status for a better overview.



QUALITY ASSURANCE

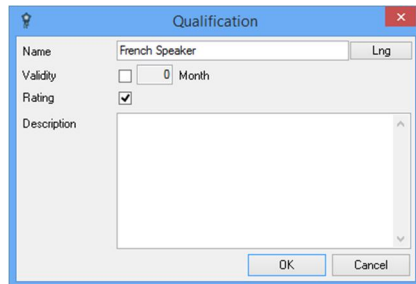
The easyjob Quality Assurance module has been completely revised. The ratings now take place on a resource-type level.

New easyjob Features - Quality Assurance

The rating system for resources has been completely revised.

Ratings now take place according to resource type as well as to qualification.

It is defined in the Qualification Master Data if the respective qualification should be rated.

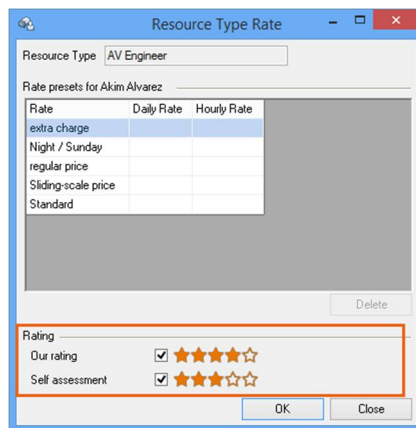


The 'Qualification' dialog box shows the following fields:

- Name: French Speaker
- Validity: ☐ 0 Month
- Rating: ☒
- Description: (empty text area)

Buttons: OK, Cancel

For each resource type within the resource, your own rating and a self-assessment is entered. Your own rating can also be based on the average values of the respective rating from the project.



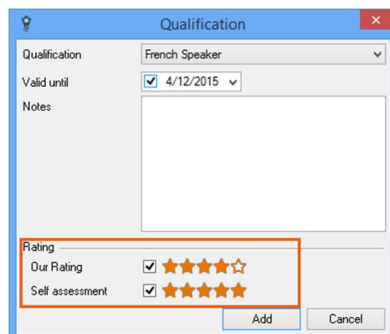
The 'Resource Type Rate' dialog box shows the following fields:

- Resource Type: AV Engineer
- Rate presets for Akim Alvarez:

Rate	Daily Rate	Hourly Rate
extra charge		
Night / Sunday		
regular price		
Sliding-scale price		
Standard		
- Rating:
 - Our rating: ☒ ★★★★★☆
 - Self assessment: ☒ ★★★★★☆

Buttons: OK, Close

The rating on a qualification level takes place in the same way as the rating according to resource type.



The 'Qualification' dialog box shows the following fields:

- Qualification: French Speaker
- Valid until: ☒ 4/12/2015
- Notes: (empty text area)
- Rating:
 - Our Rating: ☒ ★★★★★☆
 - Self assessment: ☒ ★★★★★☆

Buttons: Add, Cancel

New easyjob Features - Quality Assurance

The respective qualifications and ratings can be viewed in the Resource Plan or filtered on this basis.

☒ Sub-hire vehicle

Qualification

Resource Information ☐ ☆☆☆☆☆

Usage time recording

☐ Without Qualification

Force Display

☐ Always Display

BUSINESS TRAVEL PLANNER

The new Business Travel Planner module supports the complete process, including the calculation, planning and performance of business trips.

Concept

The idea of the Business Travel Planner is to provide a tool you can use to prepare all travel activities, from calculation to its completion.

With the parameters ! you can define how many off-days should be proposed for new arrivals and departures, as well from what booking time a previous day or a subsequent travel day should be suggested.

The booking area " displays how much staff, per resource type, is booked on which day.

The suggested arrivals and departures are suggested \$ and can be customized.

The required means of travel \$ will be distributed based on the adjusted arrivals and departures.

Resource Type	Quantity	1/21/2016	1/22/2016	1/23/2016	1/24/2016	1/25/2016	1/26/2016	1/27/2016
AV Engineer	8			4 booked, 0 trip, 0 free	4 booked, 0 trip, 0 free			
Light Engineer	2				2 booked, 0 trip, 0 free			
und Engineer	24				8 booked, 0 trip, 0 free	8 booked, 0 trip, 0 free	8 booked, 0 trip, 0 free	

Total trips	Quantity	1/21/2016	1/22/2016	1/23/2016	1/24/2016	1/25/2016	1/26/2016	1/27/2016
Required	34	0	0	0	4	14	8	0
Calculated on site	48	0	0	0	4	14	14	8
Calculated arrivals	22	0	0	0	4	10	0	8
Calculated departure	22	0	0	0	0	0	14	8
Scheduled arrivals	14				4	10		
Scheduled departures	14							14
Planned on-site	0	0	0	0	4	14	14	14

Travel	Quantity	1/21/2016	1/22/2016	1/23/2016	1/24/2016	1/25/2016	1/26/2016	1/27/2016
Total arrivals/departures	28				4	10		14
Open arrivals/departures	-4				0	0	0	0
No. of Vehicles	0	0	0	0	0	0	0	0
Seats in the scheduled vehicles	0	0	0	0	0	0	0	0
Arrival with scheduled vehicle	0							
Departure with scheduled vehicle	0							
Arrival by private car	0							
Departure private vehicle	0							
Arrival by train	0							
Departure by train	0							
Arrival by airplane	14				4	10		
Departure by airplane	14							14
Total overnights	32				4	14	14	
Open overnights	32				4	14	14	0
Single room	0							
Double room	0							
Travel Expenses	0							

Means of travel

The means of travel can include a single room, double room, train ticket, plane ticket or private car.

Travel and free days

The respective resource booking is created using the context menu for free days and travel days.

Cost Calculation

The costs are calculated and included in the project cost calculation.

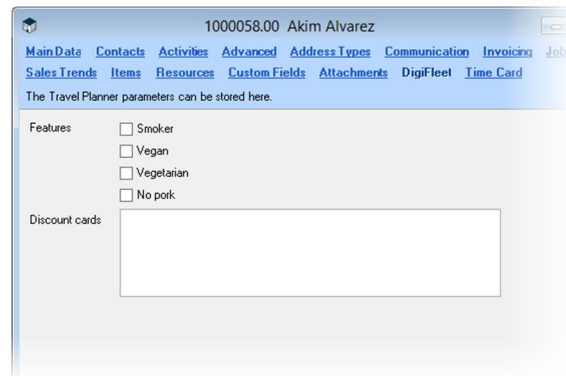
The costs become more exact during the process. During the planning phase, you can first schedule hotel costs with a fixed daily rate. Then the costs will become more exact when assigning/booking the actual means of travel.

By assigning the means of travel to the final staff booking, easyjob creates a list for you that shows how the individual staff members arrived and departed and the hotel where they stayed.

Master Data

Features in the address

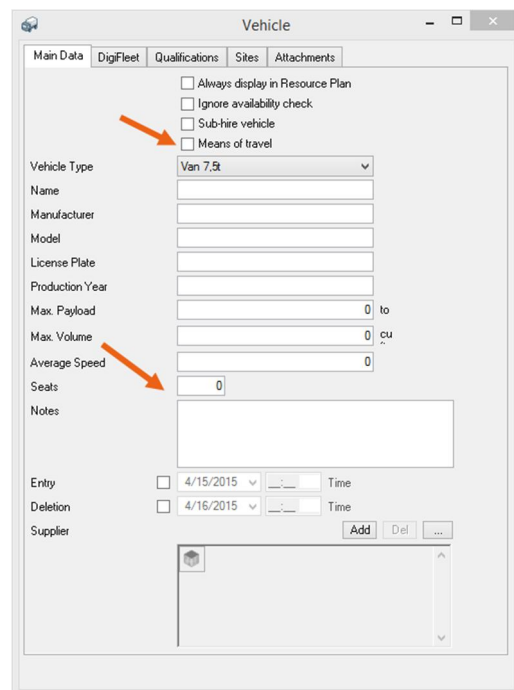
You can define special features in the address, for example if the person is a vegetarian and if special discount cards are available for the means of travel or hotels.



The screenshot shows a web application window titled "1000058.00 Akim Alvarez". It has a navigation bar with tabs: Main Data, Contacts, Activities, Advanced, Address Types, Communication, Invoicing, Jobs, Sales Trends, Items, Resources, Custom Fields, Attachments, Digifleet, and Time Card. Below the navigation bar, a message states: "The Travel Planner parameters can be stored here." The form contains two sections: "Features" with four checkboxes (Smoker, Vegan, Vegetarian, No pork) and "Discount cards" with a large empty text area.

Own vehicle as means of travel

You can set in the Master Data if a vehicle is available as a means of travel and how many people can travel in it.



The screenshot shows a web application window titled "Vehicle". It has a navigation bar with tabs: Main Data, Digifleet, Qualifications, Sites, and Attachments. The form contains several sections: "Vehicle Type" with a dropdown menu set to "Van 7.5t"; "Name", "Manufacturer", "Model", "License Plate", and "Production Year" with text input fields; "Max. Payload" and "Max. Volume" with input fields and units; "Average Speed" with an input field; "Seats" with an input field set to "0"; "Notes" with a large text area; "Entry" and "Deletion" with date and time pickers; and "Supplier" with a dropdown menu. There are also checkboxes for "Always display in Resource Plan", "Ignore availability check", "Sub-hire vehicle", and "Means of travel". Two orange arrows point to the "Means of travel" checkbox and the "Seats" input field.

ROOM PLANNER

With the new easyjob Room Planer module, event centers can plan the occupancy of the individual rooms.

New easyjob Features - Room planner

The easyjob Room Planner is a completely new module.

Details about the individual functions will be provided soon.

The following functions were implemented during development:

- Rooms with different prices and equipment
- Nesting of rooms
- Availability per room and unit area
- Types of use in the course of time
- Booking of standard equipment